



MyHalco Online Request Form

With your security in mind, Halco Lighting Technologies implemented procedures for granting online access to your company's confidential account information. This request must be filled out for each user requiring online access and approved by an officer of the company or authorized manager.

1. To sign up, you must already have an account with Halco Lighting Technologies
2. Fill out the information on the form
3. Include an authorized signature
4. Submit by email to customercare@halcolighting.com or by fax to 800-880-0822
5. You will receive an email with the login and password within 24 hours of receipt of the form

Please provide the contact information for the individual who will use the login

Name: _____

Title: _____ Dept.: _____

Email address: _____

Please provide the contact's company information

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Fax #: _____

Halco Account Number (Optional): _____

All users will have access to view pricing information online. Please check the additional options available to this user.

- Branch Access Only (Will not be able to see information for other branches)
- Order History Viewing
- Account Inquiry (A/R Viewing)

Authorized Representative only:

Printed Name: _____ Title: _____

Signature: _____ Date: _____

It is the customer's sole responsibility to notify Halco Lighting Technologies in the event the authorized user listed above should, at any time, become unauthorized as a user on the online account. Once notified, Halco Lighting Technologies will revoke the user's permissions with 24 hours of receipt of such notification. Halco Lighting Technologies will not be responsible for unauthorized use.

Would you would like to receive the Halco Spotlight monthly newsletter via email? If yes, please click on the button below and fill out your contact information online.

